

MEDICAL HISTORY QUESTIONNAIRE

Patient Information

Date: _____

Name: _____

Address: _____ City _____ State _____ Zip _____

Home Phone: _____ Cell Phone _____ Work Phone: _____

Male / Female Date of Birth: _____ Age: _____ Height/ Weight: _____

E-mail: _____ Occupation: _____ Marital Status: _____

Guardian if under 18: _____ Relationship to patient: _____

Emergency contact name/phone _____ Relationship to patient: _____

Referred by: _____

Primary Physician's name/ address/ phone: _____

Condition(s) your physician is currently treating you for? _____

Prior experience with acupuncture and Chinese herbal medicine: _____

Medical History

Illness, hospitalization, surgery or accidents. Please list in chronological order and indicate length of injury or trauma.

Age _____	Event _____	Outcome _____
Age _____	Event _____	Outcome _____
Age _____	Event _____	Outcome _____

Please list all medications including prescriptions, vitamins, herbs, and supplements taken within the last six months, dosage and frequency with which you take them, and the condition or symptoms you take them for.

Medication	Dose / Frequency	Condition/Symptoms
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

Health Concerns

Please list complaints in order of importance to you.

1. _____

2. _____

3. _____

To what extent does this problem affect your daily activities (work, sleep, eating, etc.)? _____

How long has it been since you first noticed any symptoms? _____

Have you been given a diagnosis by a physician or chiropractor? If so, what is it? _____

What kinds of treatment or therapy have you tried? _____ Is the condition getting better? _____

Do you have an opinion or insight on what might have caused your complaint? _____

Lifestyle

What is your definition of health? _____

What are your health goals? _____

Rate your general health (1 being very low, 10 being excellent) _____ Rate your general satisfaction with life: _____

Do you enjoy your family life? _____ Who lives with you? _____

Do you enjoy your job? _____ Do you often feel overworked? _____

What are the areas of stress in your life? ☐ Finances ☐ Work ☐ Interpersonal ☐ Marriage ☐ Children ☐ Family ☐ Health
☐ Expectations ☐ Other: _____ Rate your overall stress levels: (1 being very low, 10 being very high) _____

How does stress impact you and how do you deal with it? _____

When was your last vacation? _____ What do you do for recreation? _____

Do you follow any religious or spiritual practice? _____ Please specify: _____

Do you meditate or use relaxation exercises? _____

What emotions seem to predominate in your life? _____

What do you enjoy the most in your life? _____

Do you follow a regular exercise program? _____ What activities are involved? _____

How often do you exercise? ☐ Never ☐ Occasionally ☐ Once a week ☐ Several times a week ☐ Daily. Workout length: _____

Average number of hours you sleep per night? _____ What is the quality of your sleep? _____

Is there difficulty falling asleep or staying asleep? _____ Do you wake up well rested? _____

What time of the day do you have the most energy? _____ What time of the day do you have the least energy? _____

Are you following a specific diet? _____

Please describe your typical daily meals:

Breakfast: _____

Lunch: _____

Dinner: _____

Snacks: _____

Please check any of the following habits that apply:

☐ Cigarette smoking ☐ Coffee, tea or soda ☐ Alcoholic beverages ☐ Recreational drugs – please specify : _____

How much and how often do you use them?

____x day / week ____x day / week ____x day / week ____x day / week

Health History

Personal Medical History

Please check any conditions or symptoms you might have experienced over lifetime.

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Allergies | <input type="checkbox"/> High / Low blood pressure | <input type="checkbox"/> Tuberculosis | <input type="checkbox"/> Liver / Gall bladder disease |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Elevated blood cholesterol | <input type="checkbox"/> Measles / Mumps / Chicken pox | <input type="checkbox"/> Gastritis / Pancreatitis |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Arthritis | <input type="checkbox"/> Mononucleosis | <input type="checkbox"/> Diverticulitis / IBS |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Thyroid imbalance | <input type="checkbox"/> Chronic fatigue | <input type="checkbox"/> Venereal disease |
| <input type="checkbox"/> Hepatitis | <input type="checkbox"/> Anemia | <input type="checkbox"/> Chronic pain condition | <input type="checkbox"/> HIV |
| <input type="checkbox"/> Heart disease | <input type="checkbox"/> Meningitis | <input type="checkbox"/> Lyme disease | <input type="checkbox"/> Mental illness |
| <input type="checkbox"/> CVA/Stroke | <input type="checkbox"/> Seizures | <input type="checkbox"/> Kidney disease | <input type="checkbox"/> Alcoholism |

Any acute illness / symptoms are you prone to? _____ How often have you experience it I the last 2 years? _____

Other relevant medical history: _____

Family Medical History

Please check any condition that applies to your immediate family.

Put an M (mother) F (father) S (sister) B (brother) GM (grandmother) GF (grandfather) next to selection.

- | | | | |
|------------------------------------|--|---|---------------------------------------|
| <input type="checkbox"/> Allergies | <input type="checkbox"/> Heart Disease | <input type="checkbox"/> Kidney disease | <input type="checkbox"/> Tuberculosis |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> High blood pressure | <input type="checkbox"/> Alcoholism | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Seizures | <input type="checkbox"/> Mental illness | |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> SVA / Stroke | <input type="checkbox"/> Obesity | |

Please check the symptoms you have experienced in the last 3 months.

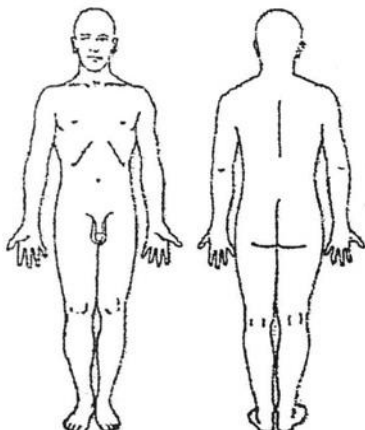
General

- | | | |
|--|--|---|
| <input type="checkbox"/> Insomnia | <input type="checkbox"/> Feeling spacey | <input type="checkbox"/> Sensation of heaviness in the body |
| <input type="checkbox"/> Disturbed sleep | <input type="checkbox"/> Not feeling refreshed in the morning | <input type="checkbox"/> Strong thirst |
| <input type="checkbox"/> Restlessness | <input type="checkbox"/> Feeling moody in the mornings | <input type="checkbox"/> Sweating easily |
| <input type="checkbox"/> Memory problems | <input type="checkbox"/> Feeling angry / irritable / depressed / frustrated / stressed out | <input type="checkbox"/> Night sweats |
| <input type="checkbox"/> Low Energy / Fatigue | <input type="checkbox"/> Sudden weight gain / Loss | <input type="checkbox"/> Unusual sweating (palms/ soles/ chest) |
| <input type="checkbox"/> General weakness | <input type="checkbox"/> Poor / Excessive appetite | <input type="checkbox"/> Sensation of chills / fever |
| <input type="checkbox"/> Propensity to catch colds | <input type="checkbox"/> Cravings | <input type="checkbox"/> Bitter taste in mouth |
| <input type="checkbox"/> Allergies (food / seasonal) | <input type="checkbox"/> Bruising easily | <input type="checkbox"/> Sudden energy drop. |
| <input type="checkbox"/> Feeling worse after exercise | <input type="checkbox"/> Organ prolapse | <input type="checkbox"/> Poor balance |
| <input type="checkbox"/> Difficulty concentrating or staying on task | | <input type="checkbox"/> Getting car, sea or air sickness |

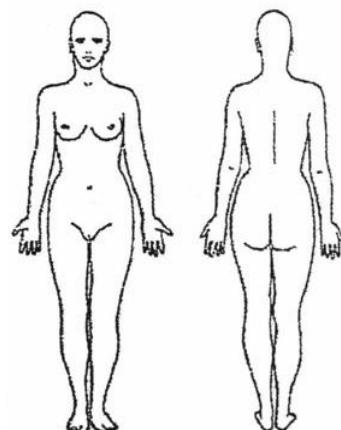
Musculoskeletal

- | | | |
|---|--|--|
| <input type="checkbox"/> Muscle pains | <input type="checkbox"/> Neck pain / Tightness | <input type="checkbox"/> Sciatica |
| <input type="checkbox"/> Muscle spasms | <input type="checkbox"/> Shoulder pain | <input type="checkbox"/> Hip pain |
| <input type="checkbox"/> Muscle weakness | <input type="checkbox"/> Rotator cuff pain | <input type="checkbox"/> Knee pain |
| <input type="checkbox"/> Numbness / Tingling | <input type="checkbox"/> Hand / Wrist pain | <input type="checkbox"/> Foot / Ankle pain |
| <input type="checkbox"/> Limited range of motion (where? _____) | <input type="checkbox"/> Carpal tunnel syndrome | <input type="checkbox"/> Sprains / Strains |
| | <input type="checkbox"/> Back pain low __ middle __ upper __ | <input type="checkbox"/> Joint pain (where? _____) |

Any other musculoskeletal problems? _____



Please identify any painful or distressed areas and mark the degree of pain on the pain intensity scale below.



No Pain ————— Worst Pain

Is the pain constant or intermittent? _____ Please describe the quality of your pain:

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Achy | <input type="checkbox"/> Constant | <input type="checkbox"/> Fixed | <input type="checkbox"/> Throbbing |
| <input type="checkbox"/> Dull | <input type="checkbox"/> Intermittent | <input type="checkbox"/> Moving | <input type="checkbox"/> Stabbing |
| <input type="checkbox"/> Sharp | <input type="checkbox"/> Hot / Burning | <input type="checkbox"/> Cramping | <input type="checkbox"/> Spreading / Radiating |
| <input type="checkbox"/> Better with rest | <input type="checkbox"/> Better after exertion | <input type="checkbox"/> Better with heat | <input type="checkbox"/> Better with cold |
| <input type="checkbox"/> Worse with rest | <input type="checkbox"/> Worse with exertion | <input type="checkbox"/> Worse with heat | <input type="checkbox"/> Worse with cold |

Other: _____

Skin and Hair

- | | | |
|-------------------------------------|--|--|
| <input type="checkbox"/> Rashes | <input type="checkbox"/> Acne | <input type="checkbox"/> Ulcerations / Furuncles |
| <input type="checkbox"/> Eczema | <input type="checkbox"/> Face flushing | <input type="checkbox"/> Fungal infection |
| <input type="checkbox"/> Psoriasis | <input type="checkbox"/> Itching | <input type="checkbox"/> Moles / warts |
| <input type="checkbox"/> Dermatitis | <input type="checkbox"/> Dandruff | <input type="checkbox"/> Changes in hair or skin texture |
| <input type="checkbox"/> Hives | <input type="checkbox"/> Hair loss | |

Any other hair or skin problems? _____

Oral Health

- | | | |
|---|--|--|
| <input type="checkbox"/> Periodontitis | <input type="checkbox"/> Stomatitis | <input type="checkbox"/> Tooth sensitivity |
| <input type="checkbox"/> Bleeding gums | <input type="checkbox"/> Canker sores | <input type="checkbox"/> Teeth clenching or grinding |
| <input type="checkbox"/> Dental abscesses | <input type="checkbox"/> Frequent cavities | <input type="checkbox"/> Pain or clicking of the jaw |

Any other oral problems? _____

Head, Eyes, Nose and Throat

- | | | |
|---|---|---|
| <input type="checkbox"/> Dizziness | <input type="checkbox"/> Night blindness | <input type="checkbox"/> Poor hearing |
| <input type="checkbox"/> Concussions | <input type="checkbox"/> Cataracts | <input type="checkbox"/> Deviated septum |
| <input type="checkbox"/> Migraines | <input type="checkbox"/> Glaucoma | <input type="checkbox"/> Sinus problems |
| <input type="checkbox"/> Headaches (where? when?) | <input type="checkbox"/> Floaters | <input type="checkbox"/> Nasal congestion |
| <input type="checkbox"/> Facial pain | <input type="checkbox"/> Ear pain | <input type="checkbox"/> Post nasal drip |
| <input type="checkbox"/> Eye pain | <input type="checkbox"/> Recurrent ear infections | <input type="checkbox"/> Recurrent sore throats |
| <input type="checkbox"/> Eye strain | <input type="checkbox"/> Itching in the ear | <input type="checkbox"/> Dry throat |
| <input type="checkbox"/> Poor Vision | <input type="checkbox"/> Deafness | <input type="checkbox"/> Itchy throat |
| <input type="checkbox"/> Blurry vision | <input type="checkbox"/> Tinnitus (ringing in the ears) | |

Any other head or neck problems? _____

Respiratory

- | | | |
|--|--|---|
| <input type="checkbox"/> Cough / Wheezing | <input type="checkbox"/> Bronchitis | <input type="checkbox"/> Pain on inhalation |
| <input type="checkbox"/> Coughing up blood | <input type="checkbox"/> Pneumonia | <input type="checkbox"/> Difficulty breathing when lying down |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Difficult inhalation / exhalation | <input type="checkbox"/> Excessive phlegm (color?) _____ |

Any other respiratory problems? _____

Cardiovascular

- | | | |
|---|--|---|
| <input type="checkbox"/> Fast pulse (over 100 beats/min.) | <input type="checkbox"/> High / low blood pressure | <input type="checkbox"/> Swollen hands / feet |
| <input type="checkbox"/> Slow pulse (under 60 beats/min.) | <input type="checkbox"/> Migraines with nausea | <input type="checkbox"/> Varicose / Spider veins |
| <input type="checkbox"/> Irregular pulse | <input type="checkbox"/> Dizziness | <input type="checkbox"/> Blood clots |
| <input type="checkbox"/> Palpitations | <input type="checkbox"/> Fainting | <input type="checkbox"/> Phlebitis |
| <input type="checkbox"/> Chest pain | <input type="checkbox"/> Anemia | <input type="checkbox"/> Spontaneous sweating |
| <input type="checkbox"/> Feeling of pressure in the chest | <input type="checkbox"/> Raynaud's disease | <input type="checkbox"/> Feeling dizzy or faint when getting up quickly or standing for a long time |
| <input type="checkbox"/> Difficulty breathing | <input type="checkbox"/> Cold hands / feet | |

Any other heart or blood vessel problems: _____

Endocrine

- | | | |
|--|---|---|
| <input type="checkbox"/> Overactive thyroid | <input type="checkbox"/> Parathyroid tumor | <input type="checkbox"/> Pituitary disorder |
| <input type="checkbox"/> Underactive thyroid | <input type="checkbox"/> Cushing's syndrome | <input type="checkbox"/> Hypoglycemia |
| <input type="checkbox"/> Hyperparathyroidism | <input type="checkbox"/> Addison's disease | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Hypoparathyroidism | <input type="checkbox"/> Diabetes | |

Any other hormonal problems? _____

Gastrointestinal

- | | | |
|--|--|---|
| <input type="checkbox"/> Lack of appetite | <input type="checkbox"/> Constipation/hard or difficult to pass stools | <input type="checkbox"/> GI tumors |
| <input type="checkbox"/> Bad breath | <input type="checkbox"/> Feeling incomplete after elimination | <input type="checkbox"/> Polyps |
| <input type="checkbox"/> Nausea | <input type="checkbox"/> Intestinal gas | <input type="checkbox"/> Hemorrhoids |
| <input type="checkbox"/> Vomiting | <input type="checkbox"/> Abdominal pain or cramps | <input type="checkbox"/> Black stools |
| <input type="checkbox"/> Belching | <input type="checkbox"/> Gastritis | <input type="checkbox"/> Blood in stool |
| <input type="checkbox"/> Hiccoughs | <input type="checkbox"/> Pancreatitis | <input type="checkbox"/> Rectal pain or itching |
| <input type="checkbox"/> Acid reflux / GERD | <input type="checkbox"/> Peritonitis | <input type="checkbox"/> Ileocecal valve spasm |
| <input type="checkbox"/> Insufficient stomach acid | <input type="checkbox"/> Peptic or duodenal ulcers | <input type="checkbox"/> Hernia |
| <input type="checkbox"/> Indigestion | <input type="checkbox"/> Irritable bowel syndrome | |
| <input type="checkbox"/> Diarrhea / loose stools | <input type="checkbox"/> IBS / Crohn's disease | |

Any other gastrointestinal problems? _____

Genitourinary

- | | | |
|---|---|---|
| <input type="checkbox"/> Pain or burning on urination | <input type="checkbox"/> Blood in urine | <input type="checkbox"/> Warts or sores on genitals |
| <input type="checkbox"/> Difficult urination | <input type="checkbox"/> Kidney stones | <input type="checkbox"/> Genital herpes |
| <input type="checkbox"/> Frequent urination | <input type="checkbox"/> Urinary tract infections | <input type="checkbox"/> HPV |
| <input type="checkbox"/> Urgency to urinate | <input type="checkbox"/> Prostate gland problems | <input type="checkbox"/> Vasectomy |
| <input type="checkbox"/> Scanty flow | <input type="checkbox"/> Premature ejaculation | <input type="checkbox"/> Decreased libido |
| <input type="checkbox"/> Dribbling urination | <input type="checkbox"/> Nocturnal emission | <input type="checkbox"/> Erectile dysfunction |
| <input type="checkbox"/> Incontinence | <input type="checkbox"/> Pain in testicles | <input type="checkbox"/> Impotence |

Do you wake up at night to urinate? _____ If so, how often? _____

Any other genital or urinary problems? _____

Gynecological

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Irregular period | <input type="checkbox"/> PMS | <input type="checkbox"/> Vaginal itch | <input type="checkbox"/> Uterine fibroids |
| <input type="checkbox"/> Lack of periods | <input type="checkbox"/> Menopause | <input type="checkbox"/> Vaginal pain or soreness | <input type="checkbox"/> Endometriosis |
| <input type="checkbox"/> Heavy periods | <input type="checkbox"/> Hot flashes | <input type="checkbox"/> Excessive discharge | <input type="checkbox"/> PCOS |
| <input type="checkbox"/> Scanty periods | <input type="checkbox"/> Night sweats | <input type="checkbox"/> Vaginal dryness | <input type="checkbox"/> Infertility |
| <input type="checkbox"/> Painful periods | <input type="checkbox"/> Tubal ligation | <input type="checkbox"/> Painful intercourse | <input type="checkbox"/> Fibrocystic breast tissue |
| <input type="checkbox"/> Bleeding between periods | <input type="checkbox"/> Recurrent yeast infections | <input type="checkbox"/> Ovarian cysts | |

Age at first menses _____ Age at menopause (if applicable) _____ Number of children _____

Number of pregnancies _____ Ectopic pregnancies _____ Miscarriages _____ Abortions _____ Premature births _____

Could you be pregnant now? _____ Date of last PAP / Pelvic exam: _____

Time between cycles _____ First day of last menses _____ Average duration of flow _____

Color of the flow: ☐ Pale red ☐ Bright red ☐ Dark red ☐ Wine ☐ Rust ☐ Purple ☐ Brown

Do you experience any of the following symptoms before or during your period?

- | | | |
|--|--|---|
| <input type="checkbox"/> Nausea | <input type="checkbox"/> Anxiety | <input type="checkbox"/> Menstrual cramps |
| <input type="checkbox"/> Vomiting | <input type="checkbox"/> Depression | <input type="checkbox"/> Clots in the flow |
| <input type="checkbox"/> Food cravings | <input type="checkbox"/> Irritability | <input type="checkbox"/> Breast tenderness / Swelling |
| <input type="checkbox"/> Tension headaches | <input type="checkbox"/> Mood swings | <input type="checkbox"/> Back pain |
| <input type="checkbox"/> Migraines | <input type="checkbox"/> Water retention | |

Do you practice birth control? _____ If so, what type? _____ For how long? _____

Any other gynecological problems? _____

Neuropsychological

- | | | |
|---|---|--|
| <input type="checkbox"/> Seizures | <input type="checkbox"/> Concussion | <input type="checkbox"/> Nervousness |
| <input type="checkbox"/> Vertigo / Dizziness | <input type="checkbox"/> Poor memory | <input type="checkbox"/> Anxiety / Panic Attacks |
| <input type="checkbox"/> Loss of balance | <input type="checkbox"/> ADD / ADHD | <input type="checkbox"/> Depression |
| <input type="checkbox"/> Lack of coordination | <input type="checkbox"/> Irritability | <input type="checkbox"/> Seasonal affective disorder |
| <input type="checkbox"/> Areas of numbness | <input type="checkbox"/> Easily susceptible to stress | <input type="checkbox"/> Substance abuse |

Please describe any traumatic experiences you have had:

Age: _____ Event _____

Age: _____ Event _____

Age: _____ Event _____

Have you ever been treated for emotional problems? _____

Have you ever considered or attempted suicide? _____

Any other neurological or psychological problems? _____

Autoimmune and Inflammatory Conditions

- | | | |
|---|---|---|
| <input type="checkbox"/> Hashimoto's disease | <input type="checkbox"/> Bursitis | <input type="checkbox"/> Swollen glands |
| <input type="checkbox"/> Systemic lupus erythematosus | <input type="checkbox"/> Tendinitis | <input type="checkbox"/> Swollen lymph nodes |
| <input type="checkbox"/> Rheumatic fever | <input type="checkbox"/> Capsulitis | <input type="checkbox"/> Respiratory / seasonal allergies |
| <input type="checkbox"/> Rheumatic heart disease | <input type="checkbox"/> Tendosynovitis | <input type="checkbox"/> Food allergies / sensitivities |
| <input type="checkbox"/> Rheumatoid arthritis | <input type="checkbox"/> Plantar fasciitis | <input type="checkbox"/> Atopic dermatitis |
| <input type="checkbox"/> Osteoarthritis | <input type="checkbox"/> Glomerulonephritis | <input type="checkbox"/> Neurodermatitis |
| <input type="checkbox"/> Temporal arteritis | <input type="checkbox"/> Streptococci infections | <input type="checkbox"/> Cellulitis |
| <input type="checkbox"/> Polymyalgia rheumatica | <input type="checkbox"/> Staphylococci infections | <input type="checkbox"/> Alopecia |
| <input type="checkbox"/> Myofascial pain syndrome | <input type="checkbox"/> Ear infections | <input type="checkbox"/> Vulvitis |
| <input type="checkbox"/> Fibromyalgia | <input type="checkbox"/> Sore throat | <input type="checkbox"/> Low immunity |

Any other autoimmune / inflammatory problems? _____

Please list any other problems you would like to discuss: _____

Informed Consent for Acupuncture and Oriental Medicine Treatment and Care

I hereby request and consent to the performance of acupuncture treatments and other Oriental Medicine procedures, including, but not limited to, acupuncture, acupressure, electrical stimulation, moxibustion, cupping & gua sha, tui-na, herbal therapy, nutritional and lifestyle counseling on me (or the patient named below, for whom I am legally responsible) by Victoria Segal, L.Ac.

Acupuncture and Oriental medicine have the effect of normalizing physiological functions, modifying the perception of pain, and treating certain diseases or dysfunctions of the body, but they **are not a substitute for conventional medical diagnoses or treatment**. Consequently, it is recommended that you consult a physician regarding any condition or conditions for which you are seeking acupuncture or herbal treatment.

Acupuncture is a safe method of treatment, but it may occasionally have side effects, including bruising, numbness, or tingling near the needling sites lasting a few days. Unusual risks of acupuncture include dizziness, fainting, infection or scarring. There have been extremely rare instances reported of spontaneous miscarriage, nerve damage and pneumothorax. Bruising is a common side effect of cupping and gua sha. Burns and/or scarring are a potential risk of heat therapy and moxibustion.

I understand that while this document describes the major risks of treatment, other side effects and risks may occur. Chinese herbs and nutritional supplements derived from plant, animal and mineral sources are traditionally considered an important and safe in the practice of Chinese medicine. Infrequently, one may experience possible side effects such as nausea, gas, stomach ache, vomiting, headache, diarrhea, rashes, hives and tingling of the tongue. I understand that if I experience any adverse reaction related to the use of herbs or nutritional supplements, I should stop the herbs and inform the acupuncturist of my symptoms.

I understand that some herbs may be inappropriate during pregnancy and breastfeeding and accept full responsibility to notify the acupuncturist if I am or become pregnant, or if I am a nursing mother.

I do not expect the acupuncturist to be able to anticipate and explain all risks and complications, and I wish to rely on the acupuncturist to exercise judgment during the course of the procedure which the acupuncturist feels at the time, based upon the facts then known, is in my best interest. I also understand there is always a possibility of an unexpected complication, and I understand that no guarantee can be made concerning the results of the treatments on me by Victoria Segal, L. Ac.

I have read, or have had read to me, the above consent. I have also had an opportunity to ask questions about its content and by voluntarily signing below I agree to the above-named procedures. I intend this consent form to cover the entire course of treatment for my present condition and for any future condition(s) for which I seek treatment.

By voluntarily signing below I show that I have read, or have had read to me, this consent to treatment, have been told about the risks and benefits of acupuncture and other procedures, and have had an opportunity to ask questions. I intend this consent form to cover the entire course of treatment for my present condition and for any future condition(s) for which I seek treatment.

Patient Name (print)

Patient Signature

Date

Patient Representative Name (if applicable)

Patient Representative Signature

Date

Victoria Segal, L.Ac.

Practitioner Name

Practitioner Signature

Date

Office Policies Notice

Welcome to Jade and Cinnabar Acupuncture and Oriental Medicine, and congratulations on taking this step towards health and wellness!

An acupuncture appointment at our clinic is viewed as a commitment between the acupuncturist and patient. We respect your time and ask you to do the same for ours.

While we understand that unanticipated events and scheduling conflicts come up for everyone, since we don't double-book the schedule and see one patient at a time, last minute cancellations and missed appointments greatly impact our ability to run the practice smoothly.

We request and appreciate as much of an advance notice as possible given for any scheduling changes so that other patients can take an advantage of available appointment times.

Cancellation Policy:

Due to the nature and size of our business we require a minimum of a 24 hour notice for all appointment changes. Late cancellations, i.e. appointments broken, rescheduled or cancelled less than 24 hours in advance of the scheduled visit time, will incur a forfeiture charge in the full amount of the scheduled appointment fee.

Initial appointments require a minimum 48 hour advance notice for any scheduling changes.

As a courtesy, late cancellations can be rescheduled for an available appointment slot within a 7 day timeframe without charge. Extenuating circumstances such as true emergencies will be given a consideration.

Late Arrivals Policy:

Appointment times are reserved specifically for you. We will try our best to accommodate you, but if you arrive late your session may be shortened as not to penalize patients whose appointments follow yours. Depending upon how late you arrive, I will then determine if there is enough time remaining to start a treatment, or we need to reschedule. Out of respect and consideration to the practitioner and other patients, please plan accordingly and be on time.

Thank you for your understanding and cooperation.

I, _____ (please print name), have read the above policies and acknowledge that I am responsible for payment of the full fee of my scheduled appointment if I fail to show up, or cancel or reschedule my appointment with less than 24 hour notice.

Patient Name (print)

Patient Signature

Date

Patient Representative Name (if applicable)

Patient Representative Signature

Date

Notice of Privacy Policies

This office is dedicated to providing service with respect for human dignity. Protecting your privacy and healthcare information is fundamental in the course of our relationship. This notice will remain in effect until it is replaced or amended by changes in law.

Personal information and health information is gathered in several ways:

- Information we receive from you
- Information we receive from other healthcare providers
- Information we receive from third party payers

This information is used for treatment, payment, and healthcare operations. You should be aware that during the course of our relationship we will likely use and disclose health information about you for your treatment, payment, and healthcare operations.

You may specifically authorize us to use Protected Health Information for any purpose or to disclose our health information by submitting the authorization in writing. Such disclosures of your Protected Health Information will be made to any personal representation of your choice.

Marketing

This office will not use your health information for marketing communications without your written authorization. This office may send birthday cards, newsletters and appointment reminders by phone, postcard, email or letter.

Disclosure

This office may use or disclose your Protected Health Information when required by law.

Patient Rights

1. Upon written request you have the right to access, review or receive copies of your healthcare records.
2. Upon written request you have the right to receive a list of items this office disclosed about your healthcare information.
3. You have the right to request that this office place additional restrictions on disclosure of your Protected Health Information.
4. You have the right to request that we amend your Protected Health Information. This request must be in writing.
5. You have a right to receive all notices in writing.

If you have any questions, complaints or would like more information please contact this office.

Contact: Victoria Segal, L.Ac. - Jade and Cinnabar Acupuncture and Oriental Medicine

Address: 17 Hanover Road, suite 230, Florham Park, NJ 07932

Phone: 973. 476.2865

E-mail: vicsegal@gmail.com

If desired, you may send a written complaint to the US Department of Health and Human Services at:

DHHS (Office of Civil Rights)

200 Independence Avenue S.W. Room 509 F HHH Building, Washington, DC 20201

Acknowledgement of Receipt of Notice of Privacy Policies

I, _____ have read, reviewed, understand and agree to the statement of the Privacy Policy for healthcare services in this office.

Patient's Signature _____

Date _____